



Scopus

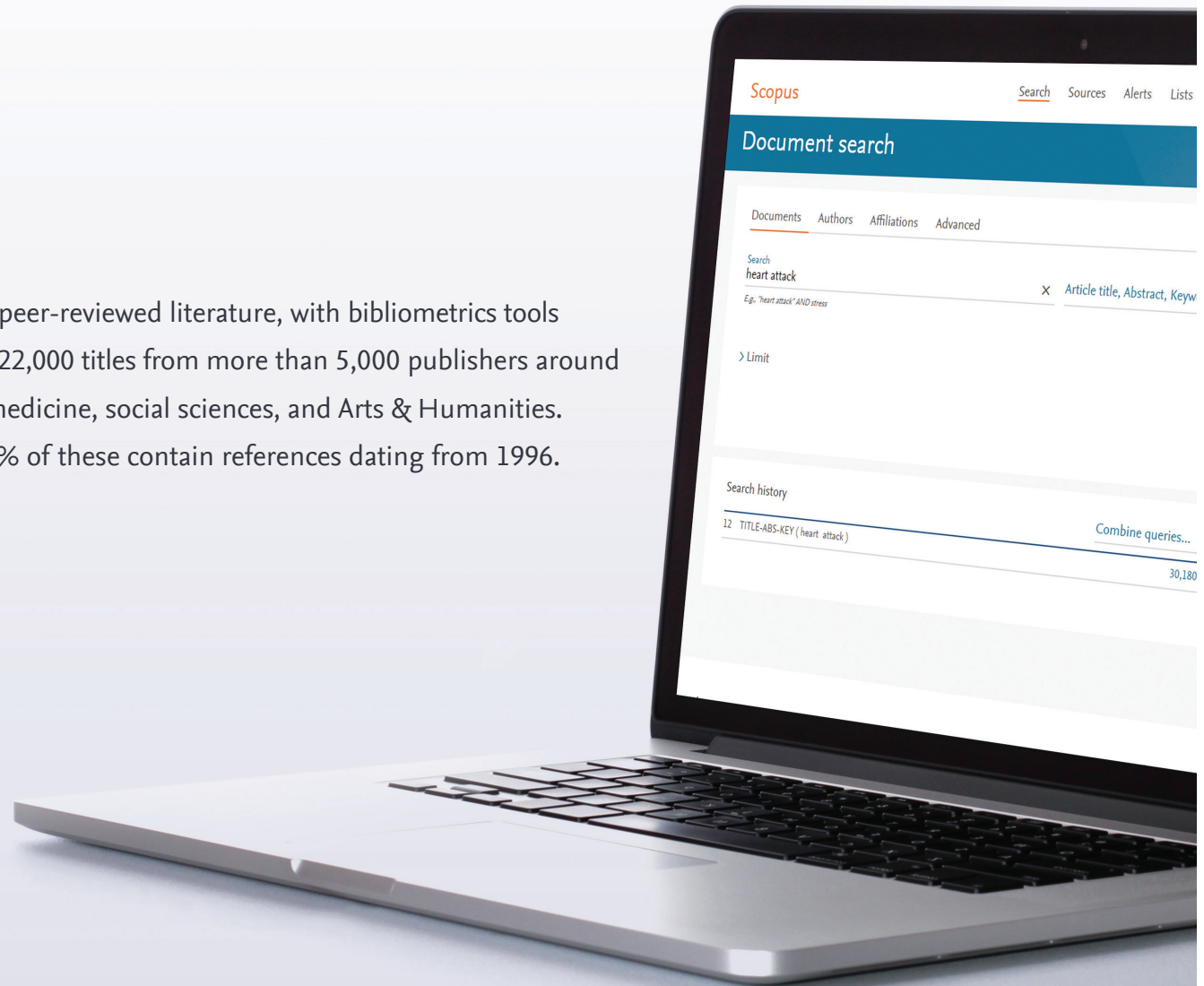
Quick Reference Guide

Empowering Knowledge™

Quick Reference Guide

An eye on global research.

Scopus is the largest abstract and citation database of peer-reviewed literature, with bibliometrics tools to track, analyze and visualize research. It contains over 22,000 titles from more than 5,000 publishers around the world, covering the fields of science, technology, medicine, social sciences, and Arts & Humanities. Scopus has 55 million records dating back to 1823, 84% of these contain references dating from 1996.



www.elsevier.com/scopus

Scopus Quick Reference Guide / Search & Discovery

1 Documents

This tab is the main search window of the homepage. To begin, enter the search terms in the space provided. (see page 8 for input rules for search terms).

2 Authors

Choose the Author tab to search for a specific author by name or by ORCID (Open Research and Contributor Identifier) ID.

3 Affiliations

Choose the *Affiliation* tab to search for a specific affiliation.

4 Search Items

Select which fields you wish to search.

5 Add search field

Click on the “+” button to add a search field using multiple keywords (See bullet 6).

6 Boolean Operators

Select from AND, OR, AND NOT to combine search terms.

7 Limit to Section

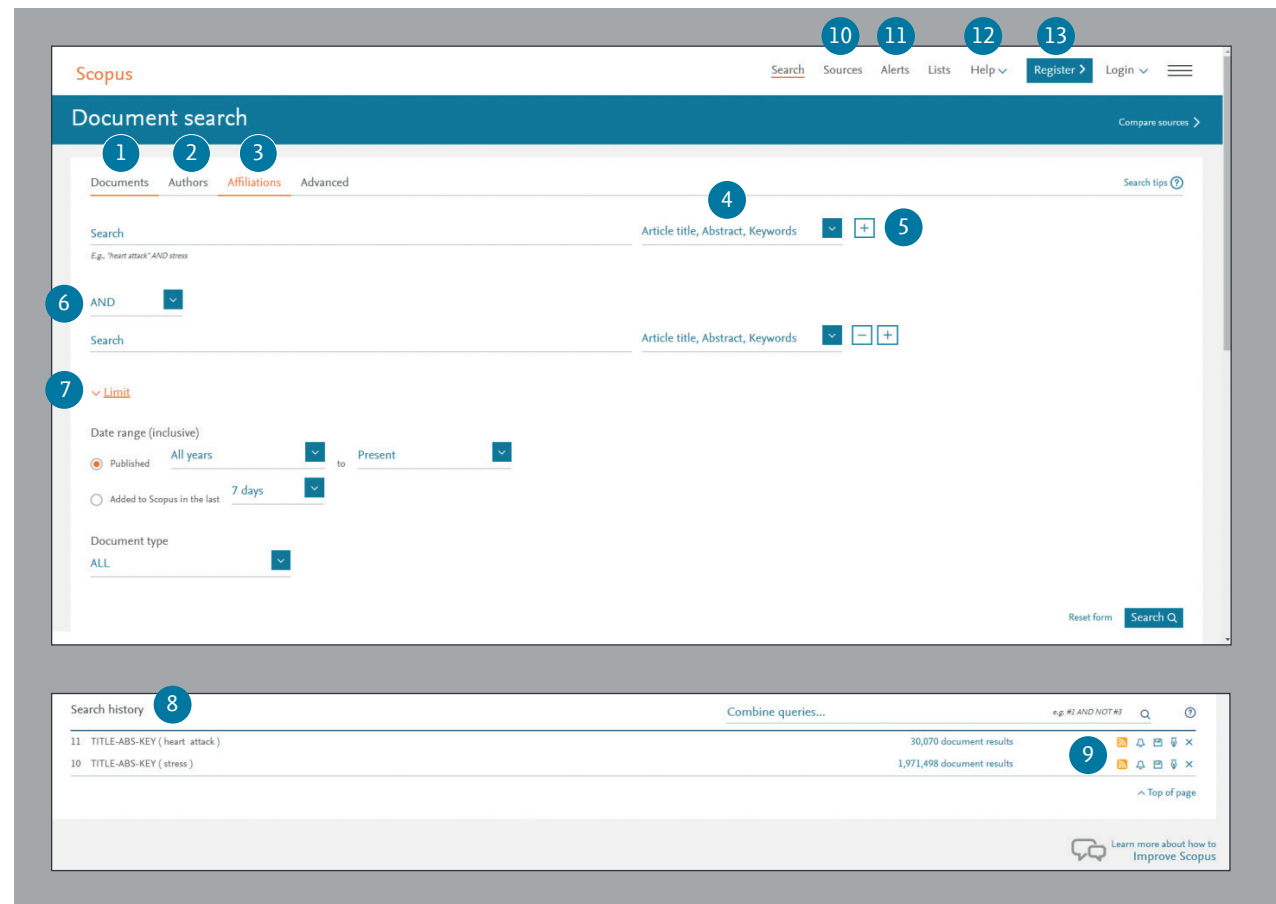
Click on the “Limit” drop down link to control search by limiting to: published years, recently added, document type and subject areas.

8 Search History

When you return to the search window after carrying out a search, your search history will be displayed at the bottom. The search history is cleared for each new session.

9 Set Alerts or RSS Feeds

Hover over a search result in *Search history* and click on the icons that appear: *Set alert* (to receive email alerts), *Set feed* (to receive RSS updates), *Save query*, *Edit query*, or *Delete query*.



10 Sources

Search and browse sources (journals, book series, conference proceedings and trade publications) and access CiteScore, SJR and SNIP metrics for free.

11 Alerts

Login with your credentials to receive email alerts to stay up to date with the latest developments.

12 Help, tutorials and help desk

On the help page you can find pages explaining all the features in Scopus and watch tutorials. Use the live chat to ask the helpdesk for assistance.

13 Register

Personalize your Scopus experience.

Document Search / Sorting Options & Refining a Search

- 1 Set Alert**
Notifies you by email or RSS feed when a new article that matches your search conditions is listed (requires login).
- 2 Analyze Search Results**
Click to see an analysis of your results, showing the number of documents broken down by various criteria, including year, source, author, affiliation, and so on.
- 3 Number of Search Results**
Displays the number of documents results.
- 4 Search within Results**
Add additional terms to your search by directly entering them here.
- 5 Refine Results**
Use the *Refine Results* pane to limit your results list to certain categories of documents. For example, you can limit the display to documents from a certain author, or those published in a certain year. You can also exclude certain documents from the results list.
- 6 Batch Processing Results**
Export bibliographic information using reference managers Mendeley or RefWorks, or in file formats RIS, CSV, BibTex or Text. If you use RefWorks, you can add your RefWorks ID/PW to seamlessly link Scopus and RefWorks. Click on the ☰ in the navigation bar and go to *Export and reference management settings* found under the *Personal profile access menu*.
Download multiple PDF files and automatically assign them names based on specified rules. The file names can be a combination of author, publication year, article title, journal, and more. The maximum number of files you can download at one time is 50 if PDF is available. Firefox or IE 9, 10, 11 required.
View citation overview to analyze documents that cite the selected articles.
View cited by displays all documents that cite the selected articles.

The screenshot shows the Scopus Document Search Results interface. The title bar reads 'Document search results'. Below it, there are navigation options like 'TITLE-ABS-KEY (heart attack)', 'Edit', 'Save', 'Set alert', and 'Set feed'. The main content area displays '30,180 document results' and a search bar. On the left, there are 'Refine' options for Year, Author Name, and Subject Area. The main list of results shows document titles, authors, and journals. Numbered callouts (1-10) point to specific features: 1 (Set alert), 2 (Analyze search results), 3 (Number of search results), 4 (Search within results), 5 (Refine results), 6 (Batch processing results), 7 (Display document details page), 8 (Author details), 9 (Source details), and 10 (More options like View references, Create bibliography, Email, Print).

Add to List adds the articles to a temporary list. Later, you can find them from the *Lists* menu or save the list under a new name.
More (see bullet 10)

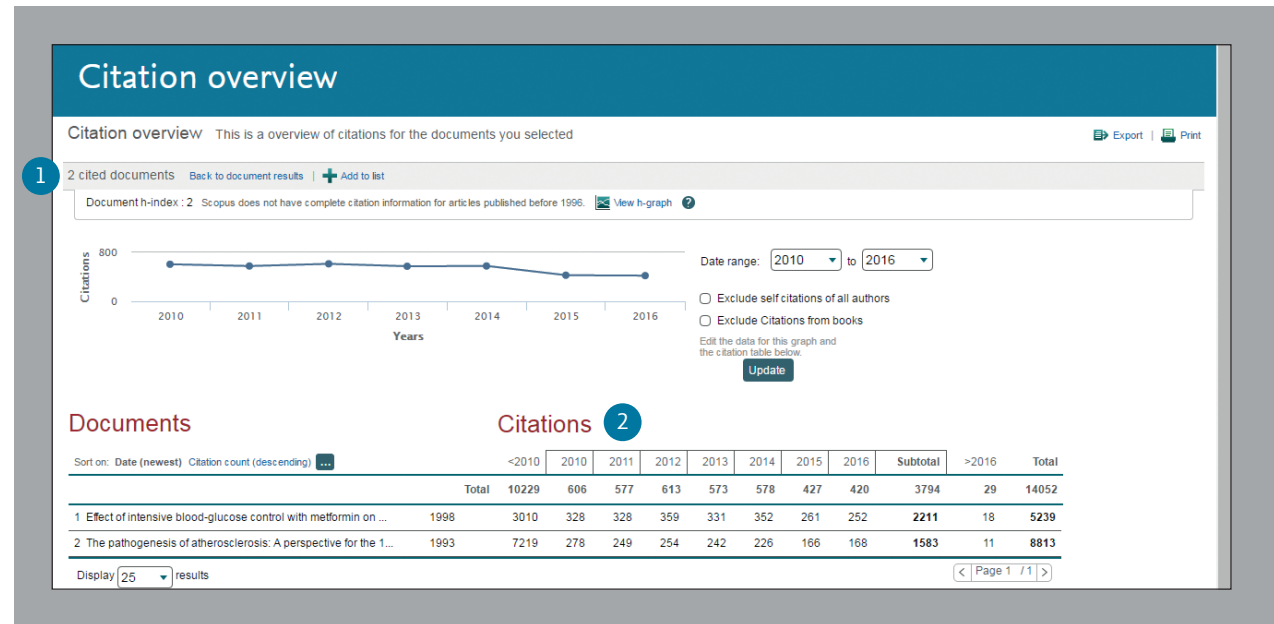
- 7 Display Document Details Page**
Click the article title to view the document details (the abstract and referenced works) of the article. Hovering over a search result will show the following links:
 - *Full text on each publisher's website if authorized*
 - *Show abstract*
 - *Related documents*
- 8 Author details**
Click on an author's name to see the author profile and a list of his/ her documents.

- 9 Source details**
Click on a document's source title to view the source details, including Scopus journal metrics.
- 10 More**
View references displays all documents referenced by the article(s).
Create bibliography change the output to the typical reference list format.
Email allows you to send articles as an email.
Print displays articles in a format suited for printing.

Analysis / Citation overview

1 Cited Documents
Includes the number of times the documents were cited by publication year. You can view, print, or export a list of the cited documents.

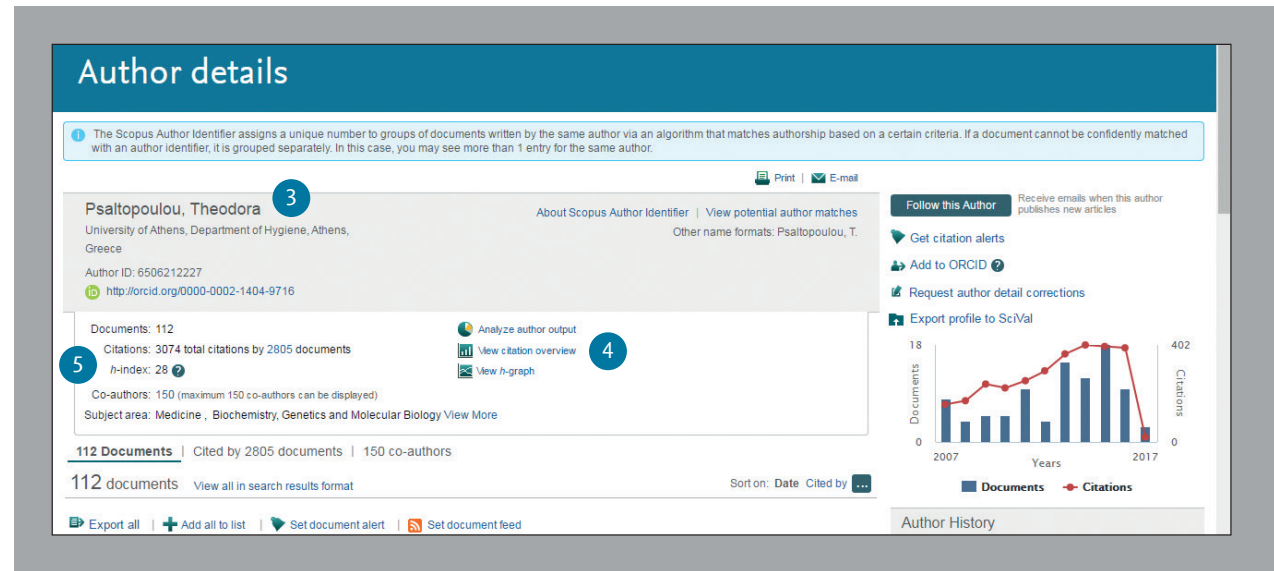
2 Total Citations
Per reference, total citation counts by year.



3 View Citation Overview on Author Profile
The same display option is available at the Scopus author profiles: Author name, Affiliation, Name, Country, Document type, and Subject area.

4 View Citation Overview
Analyze citations by clicking View citation overview. This will display, in table format, the number of citations per year for each article. This multipurpose tool allows you to see at a glance the citation trend for any given article.

5 h-index
This metric calculates the number of articles in an author's collection (h) that have received at least (h) citations over their publication history. For example, an h -index of 28 means that 28 of the author's articles have each received at least 28 citations.



Analysis / Gain competitive insights

On a given search, users can click the *Analyze search results* button and a window opens with several tabs. Each tab in the Analyze search results window contains a set of graphical displays and charts that can be manipulated to better understand the search metrics. Additionally, the graphics offer contextual boxes that provide insight into specific points along the graph.

1 Analyze Search Results

The link to *Analyze search results* can be found on the Results page.

Document search results

(TITLE-ABS-KEY (heart attack) AND TITLE-ABS-KEY (stress))

1,491 document results

Search within results...

Refine: Limit to Exclude

Year:

- 2017 (2)
- 2016 (45)
- 2015 (64)
- 2014 (85)
- 2013 (80)

Author Name:

- Tang, D. (18)
- Zheng, J. (12)
- Woodard, P.K. (10)
- Ku, D.N. (8)
- Yang, C. (7)

Subject Area:

- Medicine (1,169)
- Biochemistry (231)

Rank	Title	Author	Year	Journal	Cited by
1	Glutathione Metabolism and Its Implications for Health	Wu, G., Fang, Y.-Z., Yang, S., Lupton, J.R., Turner, N.D.	2004	Journal of Nutrition	1413
2	Force for the management of arterial hypertension: The Task Hypertension (ESH) and of the European Society of Cardiology (ESC)	Mancia, G., Fagard, R., Narkiewicz, K., (...) , Volpe, M., Wood, D.A.	2013	European Heart Journal	1394
3	2014 AHA/ACC/HRS guideline for the management of patients with atrial fibrillation: A report of the American college of Cardiology/American heart association task force on practice guidelines and the heart rhythm society	January, C.T., Wann, L.S., Alpert, J.S., (...) , Tracy, C.M., Yancy, C.W.	2014	Journal of the American College of Cardiology	744
4	Cerebral vasospasm following aneurysmal subarachnoid hemorrhage	Kassell, N.F., Sasaki, T., Colohan, A., Nazar, G.	1985	Stroke	652
5	Psychosocial influences on mortality after myocardial infarction	Ruberman, W., Weinblatt, E., Goldberg, J.D., Chaudhary, B.S.	1984	New England Journal of Medicine	592
	Oxidative stress: the paradox of aerobic life	Davies, K.J.	1995	Biochemical Society symposium	501

2 Search Metrics

Search metrics are organized by the following: Year, Source, Author, Affiliation, Country, Document type and Subject area.

Analyze search results

Analyze search results

(TITLE-ABS-KEY (heart attack) AND TITLE-ABS-KEY (stress))

1491 document results

Choose date range to analyze: 1947 to 2017

Year Source Author Affiliation Country/Territory Document type Subject area

Documents by affiliation

Compare the document counts for up to 15 affiliations

Affiliation	Documents
VA Medical Center	20
Worcester Polytechnic Institute	19
Monash University	13
Massachusetts General Hospital	13
Baker IDI Heart and Diabetes I...	13
University of Washington, Seattle	12
Beijing Normal University	12
Edward Mallinckrodt Institute of...	11
University of Toronto	11

Author Tools / Starting an Author Search & Author Profile

1 Authors
Select *Authors* tab to search by author name.

2 Author Name
Enter surname and initials or given name of author in the *Author* fields and a list of authors that may match will be shown. You can also search in combination with his/her affiliation.

3 ORCID ID
Search for authors using an ORCID ID.

4 Display Author Profile
Click on the author's name to see the author profile. Hover over the author's name and *View last title* and *Documents* for this author will appear.

Author search Compare sources >

Documents **1** Authors Affiliations Advanced Search tips ?

Author last name **2** Author first name

e.g. Smith *e.g. J.L.*

Affiliation Show exact matches only **Search Q**

e.g. University of Toronto

ORCID **3** **Search Q**

e.g. 1111-2222-3333-444x

Author search results

The Scopus Author Identifier assigns a unique number to groups of documents written by the same author via an algorithm that matches authorship based on a certain criteria. If a document cannot be confidently matched with an author identifier, it is grouped separately. In this case, you may see more than 1 entry for the same author.

Author last name "looker" [Edit](#)

39 of 78 author results [Show Profile Matches with One Document](#) [About Scopus Author Identifier](#) Sort on: Document Count | Author (A-Z) ...

Show exact matches only All [Show documents](#) [View citation overview](#) [Request to merge authors](#)

Refine	Author Name	Document Count	Field	Location	Country
Source Title <input type="checkbox"/> Notes And Queries (6) <input type="checkbox"/> Lancet (3) <input type="checkbox"/> Plos One (3) <input type="checkbox"/> American Journal Of Epidemiology (2) <input type="checkbox"/> American Journal Of Public Health (2)	Looker, Anne C. 4 1 Looker, A. C. Looker, A. Looker, Anne	115	Medicine ; Biochemistry, Genetics and Molecular Biology ; Agricultural and Biological Sciences ; ...	National Center for Health Statistics Hyattsville	United States
Affiliation <input type="checkbox"/> London School of Hygiene & Tropical Medicine (3) <input type="checkbox"/> The Book Nook (3) <input type="checkbox"/> Glan Clwyd Hospital (2) <input type="checkbox"/> Guy's and St Thomas' NHS (2)	Looker, Samuel J. 2 Looker, Samuel	62	Social Sciences ; Arts and Humanities ; Pharmacology, Toxicology and Pharmaceuticals ; ...	The Book Nook Billericay	United Kingdom
	Looker, Helen C. 3 Looker, H. C. Looker, Helen Looker, H.	52	Medicine ; Biochemistry, Genetics and Molecular Biology ; Nursing ; ...	University of Dundee Dundee	United Kingdom
	Looker, James H. 4 Looker, J. H.	46	Chemistry ; Biochemistry, Genetics and Molecular Biology ; Pharmacology, Toxicology and ...	University of Nebraska - Lincoln Lincoln	United States

Author Tools / Assess Key Opinion Leaders and Collaborators

1 Author Profile

Displays the author's articles, affiliation, ORCID ID, documents that cite the author, *h*-index, and can analyze the citations.

2 Documents

In the *Documents* field, check all articles by this author. Click on the *Analyze author output* link to view the author's research results (such as documents and *h*-index) as graphs.

3 Citations in Other Documents

In the *Citations* field, check which documents cite this author's articles. Analyze the citations of all this author's articles from *View citation overview*.

4 *h*-index

This is an index that evaluates the author from the number of published works and number of citations in other documents, and is shown as *h* for articles that have been cited more than *h* times since 1996. This can be displayed as a graph by clicking on *View h-Graph*.

5 Tabs

The three tabs show Documents, Cited By documents and 150 co-authors.

6 Follow this author

Login to set an alert to receive new documents published by this author. Login to set an *Author Citation Alert* email when author's articles are cited.

7 ORCID

Add documents to your ORCID profile and/or create your ORCID profile.

Author details

1 Dimopoulos, Meletios Athanasios
Alexandra General Hospital, Department of Clinical Therapeutics, Athens, Greece
Author ID: 7102289951

2 Documents: 678
Citations: 30600 total citations by 18249 documents
3
4 *h*-index: 88
Co-authors: 150 (maximum 150 co-authors can be displayed)
Subject area: Medicine, Biochemistry, Genetics and Molecular Biology View More

5 678 Documents | Cited by 18249 documents | 150 co-authors
678 documents View all in search results format Sort on: Date Cited by

6 Follow this Author Receive emails when this author publishes new articles
7 Add to ORCID
8 Request author detail corrections
9 Export profile to SciVal

Export all | Add all to list | Set document alert | Set document feed

A systematic literature review and network meta-analysis of treatments for patients with untreated multiple myeloma not eligible for stem cell transplantation	Weisel, K., Doyen, C., Dimopoulos, M., (...), Voog, E., Facon, T.	2017	Leukemia and Lymphoma	0
Guideline for the diagnosis, treatment and response criteria for Bing-Neel syndrome	Minnema, M.C., Kimby, E., D'Sa, S., (...), Dimopoulos, M.A., Treon, S.P.	2017	Haematologica	0
Impact of prior treatment on patients with relapsed multiple myeloma treated with carfilzomib and dexamethasone vs bortezomib and dexamethasone in the phase 3 ENDEAVOR study	Moreau, P., Joshua, D., Chng, W.-J., (...), Feng, S., Dimopoulos, M.A.	2017	Leukemia	0
A randomized phase III study of carfilzomib vs low-dose corticosteroids with optional cyclophosphamide in relapsed and refractory multiple myeloma (FOCUS)	Hájek, R., Masszi, T., Petrucci, M.T., (...), San-Miguel, J.F., Ludwig, H.	2017	Leukemia	0

Author History
Publication range: 1983 - Present
References: 15273
Source history: British Journal of Haematology, Blood Reviews, Radiology, View More
Show Related Affiliations

8 Request author detail correction

You can request for a correction of the author profile e.g. to update the affiliation you are based on.

9 Graph

The graph shows the number of documents published by the author and the number of citations received in the 10 most recent years. Clicking on a data point on the graph shows a list of documents and citations.

Registration / Staying up to date

By registering as a user, you are able to set up useful personal functions such as email alerts. Your username and password are the same as for ScienceDirect and Engineering Village. You only need a single sign-on.

Login

If you already have a username and password then click *Login* and enter them in the Login box. If you check *Remember me*, your login information will be stored in your computer and you will be permanently logged in.

User Registration

To register as a new user, click *Register*. Enter the required information, such as your name and email address, in the registration window.

Alerts

You can create and manage email alerts to stay up to date in your field.

- Search Alert
- Author Citation Alert
- Document Citation Alert

Check My List

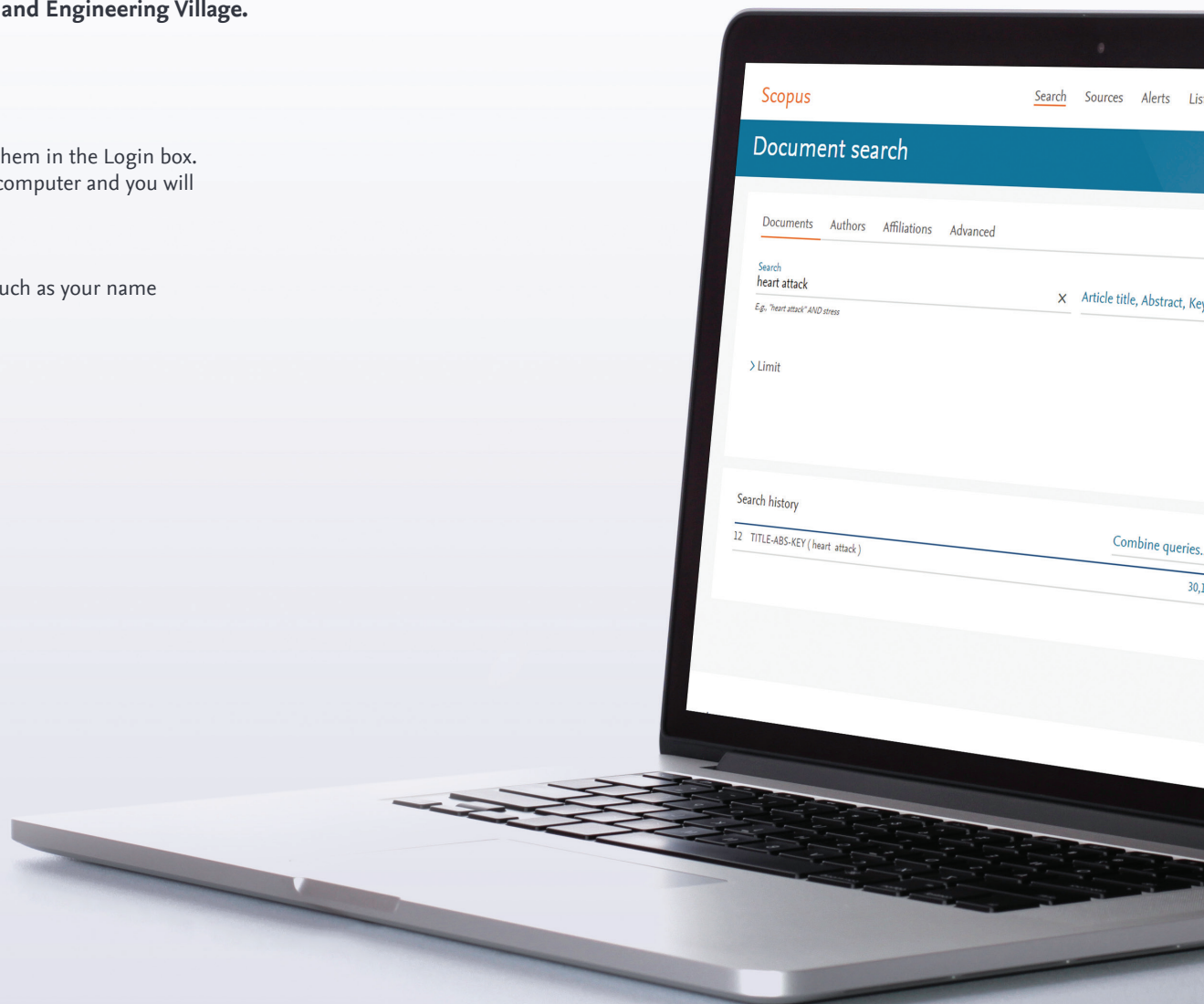
You can check your articles in the temporary list or the list you saved.

Change Individual Settings/Password

You can change your email address, RefWorks username/password, and more in the *My Settings* menu.

Customize

Registered users can customize the look and functionality of their Scopus search experience.



Search Term Rules

General Rules

Not case sensitive

Entering singular nouns will also search for plural nouns and possessives (with some exceptions)

Entering either variation of Greek letters (a OR alpha, b OR beta) will search for both variations

Entering either British or American spellings (colour, color, or tyre, tire) will search for both variations

Phrase Search

Multiple words set off by spaces will be processed with the AND operator.

To search as a phrase, enclose it in double quote marks or curly brackets.

- **Double quotes “ ” will search for fuzzy phrases.**

It will also search for both singular and plurals (with some exceptions). Symbols are ignored. Wildcards can be used.

“heart-attack” will search for *heart-attack*, *heart attack*, *heart attacks*, and so on

- **Curly brackets { } will search for a specific phrase.**

It limits the search to only the specified character string, and symbols can be used.

{heart-attack} will only search for *heart-attack*

Wildcards

* replaces any number of characters, *toxi** will search for *toxin*, *toxic*, *toxicity*, *toxicology*, and so on

? replaces only one character *sawt??th* will search for *sawtooth* and *sawteeth*

Logical operators and proximity operators

And searches for articles containing both words *food* and *poison*

Or searches for articles containing either or both words *weather* or *climate*

And Not searches for articles that do not contain the following words *tumor* and not *malignant*

W/n restricts to n words between the two words, the word order is not set *Pain W/5 morphine*

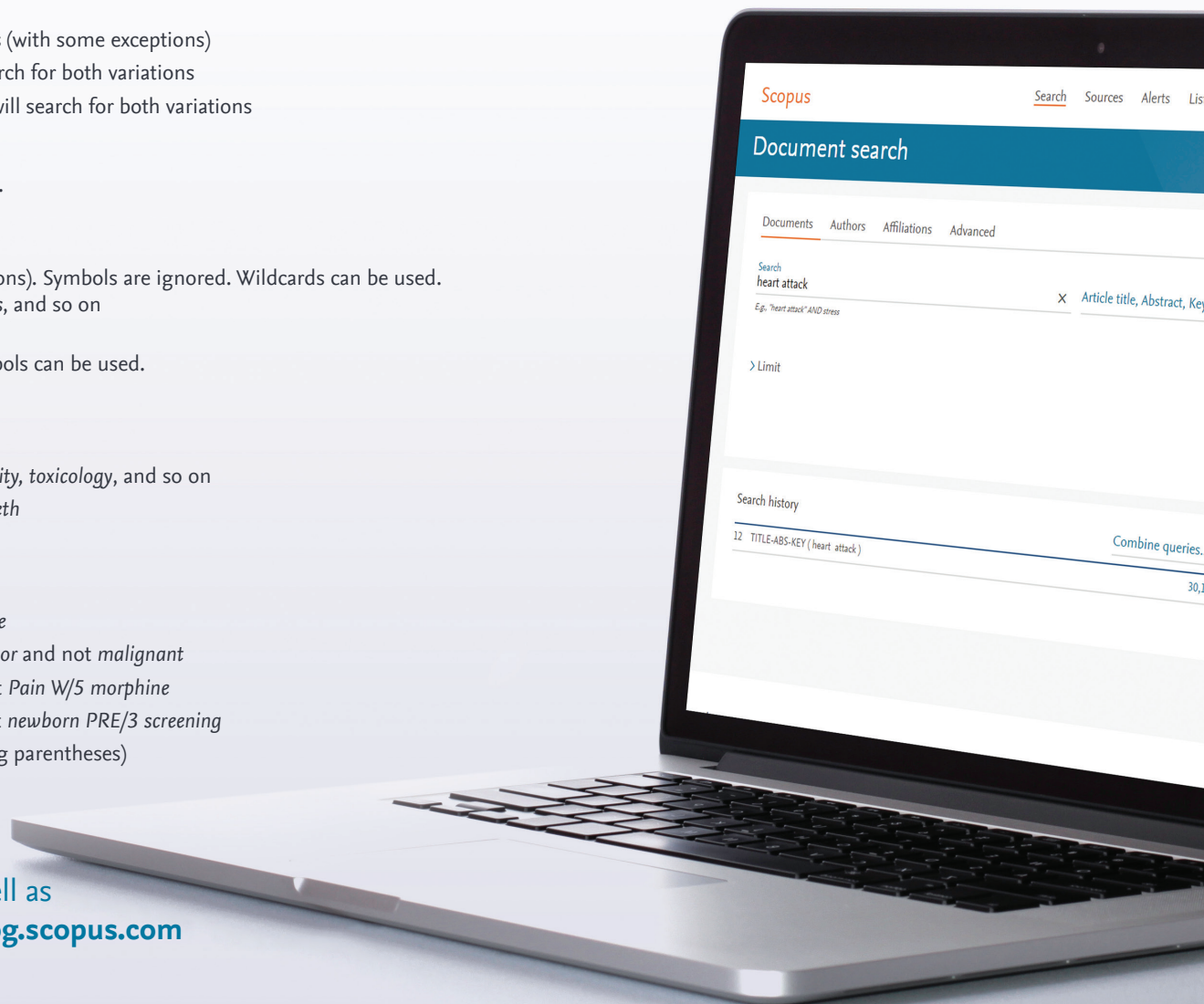
Pre/n restricts to n words between the two words, the word order is as set *newborn PRE/3 screening*

Operator priority order (it is possible to change the priority order by using parentheses)

1. OR 2. W/n or PRE/n 3. AND 4. AND NOT

Find announcements about product releases as well as exploration of product features and content on blog.scopus.com

For more information on searching, see the in-product help files or visit www.elsevier.com/scopus





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